

Approved For Release 2004/06/14 : CIA-RDP80M01082A000900050011-0

Production
1/41-NIB

INTELLIGENCE COMMUNITY STAFF SUMMARY

INTERNAL COORDINATION

Action Officer: Title and Signature

Officer

Action

Initials

D/PRG

coord

Act. D/DCI/IC

signature

Phone Number

Subject:

Production of the NIB

Summary

PURPOSE: To provide to the USIB principals a copy of the proposal for the National Intelligence Bulletin (NIB). The USIB principals will be asked to approve this proposal--probably at the 4 April meeting.

DISCUSSION: The attached proposal was hammered out by a working subcommittee chaired by me and which included CIA, DIA, and INR representation. It was approved by the Steering Committee chaired by [redacted] and having as the three major production agencies' representatives [redacted] (for Dick Lehman), [redacted] and David Mark (for Bill Hyland). DIA has agreed to present the proposal to the services, we have touched base with [redacted] from NSA, and [redacted] will do the necessary missionary work with Treasury in the next couple of days.

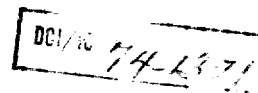
RECOMMENDED ACTION: Acting D/DCI/IC sign attached memorandum.



SECRET

Approved For Release 2004/06/14 : CIA-RDP80M01082A000900050011-0

WASHINGTON, D. C. 20505



Office of the Director

MEMORANDUM FOR UNITED STATES INTELLIGENCE BOARD PRINCIPALS

SUBJECT: Production of the National Intelligence Bulletin (NIB)

1. Pursuant to the decisions reached at the USIB meeting of 31 January 1974, a D/DCI/IC chaired committee was established to work out the management and production procedures related to the development of a daily national intelligence product.

2. A proposal concerning this new product, the National Intelligence Bulletin (NIB), has been prepared by this committee and is attached to this memorandum.

3. It is recommended that the USIB approve the NIB proposal which will be published in accordance with the procedures outlined in the attachment.

5/

[Redacted]

Acting Deputy to the DCI for
the Intelligence Community

25X1

Att

DCI/IC/PRG:PFCA:smg 21 Mar 74

Distribution:

Orig - Addse

1 - Act. D/DCI/IC

1 - IC Registry

1 - PRG Subj

1 - PRG Chrm [Redacted]

1 - PFCA Chrm

25X1

25X1



SECRET

NATIONAL INTELLIGENCE BULLETIN (NIB) PRODUCTION PROCEDURES

1. Title of the Product

National Intelligence Bulletin (NIB)

2. Periodicity

Daily except Sundays and holidays.

3. Status of Existing Products

NIB will replace Central Intelligence Bulletin (CIB)

4. Content and Format

NIB will average about ten articles a day focusing upon issues of particular interest to the national consumer. It will also include a brief, usually single-page, summary of the highlights of world-wide events of general interest but not meriting detailed articles. Format will generally follow that of the present CIB.

5. Classification

NIB classification will be TS/SI/TK/NFD.

6. Circulation

Will be provided to approximately the same audience as the present CIB.

7. NIB Production Responsibility

Under the aegis of the Director of Central Intelligence.

~~SECRET~~

8. Executive Agent for NIB Production

Director of the Office of Current Intelligence (OCI), Central Intelligence Agency.

9. Location of Editorial Offices and Publication Facilities

CIA Headquarters.

10. Role of Major Production Agencies in NIB

- a. Provided opportunity to prepare and submit original articles for publication.
- b. Encouraged to express any dissenting views on articles prepared for publication by other agencies.
- c. Offered opportunity to provide personnel to the NIB staff.

11. NIB Staffing

- a. During at least the first year of NIB production, CIA will fill the position of managing editor.
- b. As the NIB will replace the CIB, the CIB editorial and clerical staff will be reassigned to the NIB staff.
- c. DIA and INR each will be invited to assign a senior officer for a one-year tour of duty as an assistant managing editor of the NIB. Personnel so assigned will have had editorial experience, a broad background in current intelligence matters, and a recent and detailed knowledge of their own agencies.

~~SECRET~~

~~SECRET~~

d. DCI will be responsible for the salaries of personnel assigned to the NIB staff.

e. CIA, DIA and INR each will appoint a senior officer to be its inhouse NIB representative. Personnel so assigned will occupy a position which enables them to speak with authority in the name of their agency; be knowledgeable of the national intelligence issues which are of the highest interest to the principal consumers of their agency's products; be able to advise the NIB staff on articles which their agency intends to nominate for publication; and be able to insure that all of their agency's articles are properly reviewed and staffed within their own agency and provided to the NIB editors within the established publication deadlines.

f. NSA may appoint a senior officer at their agency to act as an advisor to the NIB staff on signal intelligence matters.

12. Presentation of Original Articles for NIB Publication

a. NIB staff will each day provide to the inhouse NIB representative in each agency a tentative list of topics for inclusion in the next day's NIB. Where possible the NIB staff will suggest assignments for the preparation of first drafts.

b. Regardless of which agency may take the lead in drafting an article, any agency that wishes to prepare an alternative article on the same subject is free to do so.

~~SECRET~~

~~SECRET~~

c. NIB representatives within each agency will be encouraged to provide other articles than those proposed by the NIB staff.

d. Articles and dissents should be provided by the drafter to both the NIB staff and all other production agencies. Deadlines for both will be established by the NIB staff.

13. Expression of Dissent in NIB

a. Problems arising from drafts discussed among agencies on informal basis.

b. Unresolved dissents provided by LDX or secure phone to NIB staff.

c. NIB staff will normally incorporate agency dissents into body of article and provide the new text to all agencies prior to publication.

d. When dissents are too long or too complex to be handled in this manner, NIB staff may publish alternative views as discrete pieces either accompanying the original article or, where the dissenting agencies so choose, at a later date.

14. Handling of Late Items by NIB

a. The NIB will make use of existing procedures, i.e., Agency SDOs and operation centers, to assist in the preparation of late items.

~~SECRET~~

SECRET

Approved For Release 2004/06/14 : CIA-RDP80M01082A000900050011-0

b. The NIB staff will adapt existing machinery to receive inputs from the production agencies and to provide the editing and publishing of late items.

15. NIB Implementation Plan and Tentative Target Dates

a. Staff NIB and identify representatives of NIB within each agency, 15-30 April 1974.

b. NIB managing editor conduct tests of NIB procedures to insure effectiveness of production mechanisms, 1-15 May 1974.

c. Upon completion of testing, commence NIB production, 15 May - 1 June 1974.

16. Future NIB Management and Production Procedures

The instructions outlined above are designed to define initial management and production procedures for the establishment of the NIB. They should neither be construed to exclude future participation by other agencies and departments of the intelligence community in the NIB production process, nor adjustments in production procedures where deemed appropriate.

SECRET

Approved For Release 2004/06/14 : CIA-RDP80M01082A000900050011-0